

1. PRESENT

Vanessa Harvey, Alison Bazley, Lynne Burge, Tim Dilks, Abi Grute, Ros Smith, Robin Warman

2. APOLOGIES

Peter Knight, Anthony Williams

3. PREVIOUS MEETING MINUTES

Minutes of subcommittee meeting at The George agreed as correct.

4. MATTERS ARISING

ABI to post shed opening times on shed door.

5. DRAFT TERMS AND CONDITIONS AND ROLE DESCRIPTIONS

ALISON will amend the drafts with the agreed changes and circulate to the members.

6. AOB

- a) Robin suggested that vacant plots could be advertised free of charge on town notice boards. Robin offered to laminate posters. Alison informed the committee that a pack of laminating sleeves had been purchased for this purpose.
- b) It was suggested that membership of STAA could become a compulsory condition of allotment tenancy. TIM to bring this matter up during the forthcoming inspection on May 16th, 2017.
- c) Abi handed an invoice from Warwicks for £236.20 to Alison for payment, along with £530.80 monies from trading for banking.
- d) The date of Sunday 11th of June was proposed for this year's BBQ which will be held at the Sheet site. ALISON to inform members of this at the same time as circulating the terms and conditions and role descriptors.
 - BARBEQUES WILL BE NEEDED.
 - DOES ANYONE HAVE CHARLES' WASHING MACHINE DRUMS?
- e) Ros requested a list of members contact details prior to seed/potato ordering time. It was agreed that it should be made clear to members ordering that it is their responsibility to collect seeds/potatoes promptly and this will be included on instructions stapled to the front of the catalogues.

Date of next full committee meeting is Wednesday July 5th at the Half Moon, 7 pm.