

SHEET & TILMORE ALLOTMENT ASSOCIATION

Committee: Roles & Responsibilities

Chairman

Role: To provide consistency over time and facilitate communications within the committee and with councils.

Responsibilities:

- Act as the public face of STAA.
- Ensure that conditions in the Constitution are complied with.
- Ensure correct STAA attendance with council officers when required.
- Carry out annual plot judging with other members (Tilmore & Sheet).
- Ensure that the annual Shed stock-take is carried out.
- Chair the AGM:
 - Ensure that the AGM is carried out according to the Constitution.
 - Formally open & close the AGM.
 - Give Chairman's report.
 - Award prizes.
 - Act as casting vote in the event of a tied vote.
- Make final decisions at committee meetings where opinions are split.